

TO: Mayor and Board of Trustees

FROM: Village Administrator Steve Stricker and Staff

SUBJECT: Regular Meeting of July 9, 2012

DATE: July 9, 2012

PLEDGE OF ALLEGIANCE: Miss Ruchi Shah, Pleasantdale Elementary School

OATH OF OFFICE FOR NEW POLICE OFFICER

At its June 8 meeting, the Board of Fire and Police Commissioners approved an offer of employment to applicant Brandon Valentino, contingent upon his successful completion of a psychological exam, physical exam and drug screen. Mr. Valentino successfully completed these requirements and will be sworn in as a probationary Patrol Officer at this meeting.

6. ORDINANCES

7. RESOLUTIONS

A. Stratis Family Stormwater Award

The Burr Ridge Stormwater Committee has long been an advocate of private investment in the stormwater systems in Burr Ridge. Our community has over 100 detention basins, as well as many miles of streams, rivers, and regulated floodplain. The vast majority of these systems are under the ownership and maintenance of private parties, primarily homeowners, businesses and homeowners associations. In this regard, the Stormwater Committee wishes to acknowledge and commend those parties who improve a portion of the stormwater system on their property, which serves not only the benefit of the immediate property owner, but the larger community as well.

The Stratis property includes a stream which had experienced significant erosion and sedimentation. The Stratis family proposed to remove the sediment from the stream, construct a pedestrian bridge, and to remedy erosion through natural plantings and stream bank stabilization methodologies. Since the project would take place within the floodplain, permits were required from both DuPage County and the Village of Burr Ridge. Mr. Stratis employed Engineering Resource Associates to prepare the design plans and to permit the project; the construction was performed by Encap, Inc. The plantings which were installed include a variety of native plants, which will stabilize the stream and protect against further erosion. This project is an excellent example of the use of natural methodologies to control erosion in an attractive and sustainable fashion. The work was performed in autumn, 2010.

The Stormwater Committee wishes to congratulate the Stratis family on completing this project and to present them with a "Pond and Stream Beautification Award". This project will be acknowledged by presentation of a framed Resolution of Recognition from the Board of Trustees (see attached), a notation on a plaque in the Village Hall foyer and by a granite award marker at the site. Congratulations!

It is our recommendation: that the Resolution be adopted.

8. CONSIDERATIONS

A. Repair of Village Hall Chiller

The Village Hall HVAC system has experienced a major failure during the recent heat. A primary compressor in the Village Hall chiller, which is original to the building, has failed and requires replacement. Currently, the Village Hall chiller is operating on a secondary compressor. The cost of the repair is estimated at \$12,765, which includes \$9,949 in parts (78% of cost) and \$2,816 in labor (22% of cost). The work will be performed by Alliance Mechanical Services at the approved labor rates subject to the Village Hall maintenance agreement currently in place. Although this is not a budgeted item, there is \$5,000 set aside in the current budget for HVAC repairs to help offset some of the cost of this emergency expenditure.

It is our recommendation: that the Board authorize repair of the Village Hall chiller in an amount not to exceed \$12,765.

B. Contract for Engrg. Services (Garfield Street & Madison Street LAPPs)

The Village has been awarded \$450,000 in STP grant funding to improve Garfield Street between 59th and 63rd Streets, and Madison Street between 79th and 91st Streets. Since these projects are federally funded, they must comply with complex State and Federal documentation, design and specification regulations in order for the project to be permitted for construction. The Madison Street LAPP is scheduled for construction in the 2013 construction season and the Garfield Street LAPP is scheduled for construction in the 2014 construction season.

The Village has solicited proposals from qualified professionals in accordance with the State QBS (Qualification Based Selection) statutes. Since this project is federally funded, it was particularly important to identify whether applicants had adequate experience processing similar federally-funded projects. The Village solicited proposals from five qualified candidates: Burns & McDonnell, Engineering Resource Associates, Trotter and Associates, Strand Associates and Christopher B. Burke Engineering. Four proposals were received, from Burns & McDonnell, Trotter & Associates, Engineering Resource Associates and Strand Associates.

Based upon review of the proposals and interviews with each firm, the most qualified consultant was determined to be Engineering Resource Associates, which also proposed the lowest fee for each of the projects. The ERA proposals include a not-to-exceed fee of \$21,878 for the Garfield Street project, and a not-to-exceed fee of \$35,528 for the Madison Street project; the fee for each project is below the amount budgeted in the FY 12-13 Capital Budget. Summary proposals which provide detailed scope are enclosed.

It is our recommendation: that Professional Services Contracts be awarded to Engineering Resource Associates for the Madison Street LAPP, in an amount not to exceed \$35,528, and for the Garfield Street project, in an amount not to exceed \$21,878.

C. Raffle License (C.O.P.S.)/Hosting Facility License (BR Park District)

Cpl. Mike Barnes is submitting an application from the Illinois Chapter of Concerns of Police Survivors (C.O.P.S.) to conduct a raffle on August 11, 2012, as part of their fundraising event at the WB/BR Chamber of Commerce's Cruisin' 66 festival, as well as a letter requesting waiver of the fidelity bond requirement. Also, the Burr Ridge Park District is submitting a letter requesting that they be issued a hosting facility license to allow them to hold this event at their Harvester Park location.

It is our recommendation: that a Raffle and Chance License be issued to the Illinois Chapter of C.O.P.S. for its August 11 raffle, with the fidelity bond waived, and that the Burr Ridge Park District be licensed to host the event.

D. Approval of Vendor List

Enclosed is the Vendor List in the amount of \$145,663.54 for all funds, plus \$185,691.21 for payroll, for a grand total of \$331,354.75. The Vendor List includes the following special amounts:

- \$28,411.27 – HDR Engineering, Inc. for engineering services for the Madison Street/Joliet Road intersection improvements in May 2012
- \$14,203.63 – Unique Plumbing Co. for fire hydrant repair and replacement on 60th Street

It is our recommendation: that the Vendor List be approved.